



PLAYER/PARENT HANDBOOK
2010-2011

The purpose of this handbook is to provide an overview of our program, as well as outline expectations, guidelines, and rules of conduct for ethical behavior of athletes, parents, and all others involved with Big Sky Volleyball Club.

Mission Statement

BSVC is dedicated to teaching love of the game and promoting and encouraging the growth and development of volleyball in Southwest Montana. We also believe in the positive values young people learn from participating in athletics such as responsibility, sportsmanship, positive self-image and the importance of teamwork.

Purpose

Big Sky Volleyball Club (BSVC) is based in Bozeman, Montana. We began as Montana Juniors in the early 90s and we have also operated as Mountain One Volleyball Club. We changed our name and our look in 2009 to commemorate the growth we've seen in our membership and to increase name recognition when traveling outside of our region.

We provide multiple opportunities that vary in time and financial commitment as well as intensity for female athletes ages 9-18. We are dedicated to advancing the personal and athletic development of youth through pursuit of excellence in volleyball, fostering a sense of community and culture throughout the club and promoting leadership in all club participants.

BSVC strives to provide an experienced qualified coaching staff that guides athletes in developing volleyball skills, system knowledge and team dynamics. We emphasize playing in a positive, nurturing environment, teaching the concepts of team, sportsmanship and having fun. We help many of our athletes in reaching their goal of playing at the middle school, high school and collegiate levels. We recognize that all the coaches, athletes, parents and participants benefit from being committed to a progressive club that has a continuity of purpose and that pursues excellence.

We love volleyball and genuinely want all our athletes to have a great experience. Our success is not measured in wins and losses but by the growth, development and enjoyment of our athletes. We strive for all participants to learn the game and love the experience. Your Board of Directors and Club Director pledge to do whatever it takes to create and support such a program.

BSVC Board

1. The Board directs and oversees all activities of BSVC.
2. Board members are elected at the annual meeting by the general membership.
3. Board members will strive to make decisions in accordance with BSVC goals and mission statement.
4. The BSVC Board hires the Club Director and Lead Coach.

Club Director and Lead Coach

1. The Lead Coach hires all coaches and is directly responsible for all coaches.
2. All programs are implemented and run by the Club Director. He/she will strive to provide a consistent learning environment for all athletes throughout the program.
3. The Club Director and Lead Coach attend board meetings and is an intermediary between the Board of Directors and the coaches. He/she is also an intermediary between coaches and parents.

2010-2011 Board of Directors & Staff

Big Sky Volleyball Club
PO Box 6442
Bozeman, MT 59771
www.bigskyvolleyball.com

Club Director/Lead Coach

Amy Buchanan
(720) 560-7072
bigskyvolleyball@gmail.com

BSVC Board of Directors

Sophie Mumford, President
Nancy Astrup, Vice President & Secretary
Krista Nason, Treasurer
Pete Astrup, Member At-Large
Lisa Daniels, Member At-Large
Donna Gollehon, Member At-Large
Becca Johnson, Member At-Large
Scott Keister, Member At-Large

BSVC's Coaching Staff

Amy Buchanan – Club Director, Lead Coach

Amy has called Bozeman home since moving from Denver, Colorado in 2004. She brings both passion for the game and a wealth of knowledge to BSVC. She attended high school at Corona del Sol High School in Tempe, AZ where she was first exposed to volleyball. She played all 4 years with the nationally ranked Aztecs and played club volleyball for East Valley Juniors. Upon graduation, she attended the University of Tennessee where she was an outside hitter. In 1996, she moved to Denver to be closer to family. Her first coaching stint was at Green Mountain High School as a volunteer assistant. A couple years later she was a Roadrunner at Metro State College as an assistant coach, learning valuable lessons from national championship coach Debbie Hendricks. In 1999, she began coaching for Flatirons Volleyball Club in Boulder, Colorado. During her time with Flatirons, she worked her way from an assistant coach to

a head coach to an assistant director. Also while in Denver, she played semi-professional beach volleyball and played on a competitive Women's USAV team. She coached at Bozeman High School from 2004 to 2007, coaching freshmen for two years and another two years at the junior varsity level. In the spring of 2005, she coached her first BSVC team, at the time known as Mountain One Volleyball Club. She began to focus solely on the programs and athletes of BSVC with her coaching and directing duties in 2007. She continues playing in adult leagues through Bozeman Volleyball Association. She has coached camps in Arizona, Colorado, Tennessee and Montana and obtained her IMPACT certification for USAV in 1999 as well.

Additional Coaches for the 2010-2011 Season

Lindsey Cozzi, John Cupit, Mandy Demaree, Katie DiBerardinis, Shana Hogg, Becca Johnson, Scott Keister, Sophie Mumford, Grant Murschel, Jessica Peaslee, Kate Snapp, Kara Swed, Jessica Peaslee, Courtney Thurner, Roger Yarborough, and more...

General Information

Participation Fees

Fees are determined by the cost of building rentals, stipend and travel costs for coaches, Director's salary, tournament registration, AAU and/or USAV membership costs for coaches and teams, referee clinics, background checks, volleyball equipment, and administrative costs (copies, website maintenance, bank fees, etc). BSVC is committed to providing programs at the lowest possible cost. Fees for traveling teams do not include any athlete/family travel costs (transportation, food, and hotel); those are the responsibility of individual families. Families are also responsible to purchase the uniform package each year (team sweats and duffle bag are only changed every 3-4 years). Athletes with delinquent accounts will be barred from participating in any team activities until the account is made current.

Programs

Skills Development

The program is about learning the basic fundamentals of volleyball and having fun. Athletes will have an opportunity to work with a coach and other athletes to improve their personal skills. You do not try-out or travel in this program. Space is limited and will be on a first-come first-served basis. Practices will occur twice a week and take place nearly year-round.

AAU Teams

This program has strong emphasis on fundamentals, but begins to add emphasis on team play and competitive strategy and success by establishing roles for team members. Skill

development is tailored to athlete's position. Each team member is required to attend all practices and travel to all tournaments. Players may be substituted to make best use of their skills to achieve team success. There will be 8-12 players on the team. Tryouts will occur for these teams and placement on the team is based on the athlete's skill level. These teams will travel to primarily in-state tournaments. Practice will occur 2-3 times a week.

USAV Teams

USAV teams are designed for the serious athlete. At this level the focus is on team success; team members will play specific roles to maximize team success. Team members will focus on refining individual skills, teamwork, and competitiveness. Each team member is required to attend all practices and travel to all tournaments. There will be a minimum of 9 players and a maximum of 12 players on each team. Tryouts will occur for these teams and placement is based on the athlete's skill level. Travel will be extensive, including multiple out-of-state tournaments. Practice will occur 2-3 times a week.

*** BSVC reserves the right to change, cancel or add programs at its discretion ***

Practice & Tournament Sites

All BSVC participants practice in a variety of locations. Our main sites are Bozeman High School, Chief Joseph Middle School, Hope Lutheran Church, and Heritage Christian School. Gym space is at a premium and we must respect the facilities or risk losing them. The fewer gyms available to us, the fewer the programs we can offer. Each gym has its own set of rules which must be followed. Food and drink are not allowed in any gym. We are contracted to use the gyms for volleyball activities only. Horseplay and abuse of school equipment will not be tolerated. Parents and spectators may not sit on bleachers that are folded against the wall. It is a long term goal of ours to have one location to call "home." Having a "home" enhances our ability to communicate with each other, to have older players mentor younger players and to maintain a sense of community and culture. We believe it is one of our most important priorities.

Events We Host

For the past few years, BSVC has hosted the AAU sanctioned "Best of the West Volleyball Fest" in the spring. For the 2010-2011 season, the 14s tournament will take place April 30th and May 1st. The 16s will compete April 2nd and the 18s will compete April 9th. For this to be successful year in and year out, we heavily rely on the help of everyone affiliated with BSVC as well as community partners and volunteers. As an athlete and parent of BSVC, you are required to donate time for this event. Proceeds from these events help defer the multiple costs we incur each season.

Movement Between Teams

Occasionally, we will move an athlete from one team to another on our travel teams and within age groups for our Skills Program. Movement is at the sole discretion of the club director and all involved coaches if we determine it will benefit first, the club as a whole and second, the individual athlete. Athletes who move may have their fees pro-rated, subtracting from or adding to as appropriate. We will not move an athlete from or to another team until we discuss that move with that player's parents. It is important to understand that being a member of BSVC means being a member of the whole club, not just a member of a single team.

Fund Raising

A program with the magnitude and quality of Big Sky Volleyball Club requires a significant commitment of time and money. We provide various opportunities to families to earn assistance with incurred costs. These fund raising activities enable the club to provide the greatest number of athletes the opportunity to be part of Big Sky Volleyball Club without having money be a limiting factor. We are committed to the goal that no deserving athlete will be prevented from being in the club due to a lack of funds. To that end, we will work with you to structure payment plans and fund raising opportunities to enable you to be a part of Big Sky Volleyball Club.

Family Discounts

There are families every year that have more than one daughter participating in our programs. BSVC offers a 10% discount to all those families. When multiple fees are due, the family is responsible for the full price of the most expensive set of fees and for every participant following that one, 10% can be taken off. It is the family's responsibility to make sure the Club Director is aware of the situation prior to registering.

Club Scholarships

Every club season, our Board of Directors and Club Director will award scholarship money to one or more families needing assistance with an athlete's fees. Families must already be involved in existing fundraising to be eligible. They will be required to fill out an application as well as provide financial information. The athlete will also be required to write an essay about what volleyball means to her. The amount available every year may fluctuate and all funds are distributed at the discretion of our Board of Directors and Club Director. In the event that an athlete is voluntarily or involuntarily removed from the team, the responsible party for that athlete must pay back the full scholarship amount.

Grievance Procedure

Knowing when to communicate and how to communicate with your team's coach is a concern for almost every player and every parent at some time during the season. Most often the concern is about issues surrounding playing time.

At BSVC, we encourage the athlete to talk to the coach when she has a problem with her playing time or she is uncertain what the coach expects from her either in practice or in competition. We think the ability to confront and discuss potentially emotional topics is an absolutely necessary step in developing life skills. However, we also realize there are times a problem needs to be addressed and the player cannot bring herself to approach the coach. In this case, we highly encourage the parents, to bring the issue to the coach's attention, or to the Club Director or Lead Coach's attention. Please do not let problems fester – it only makes things worse for everyone in trying to resolve issues.

The appropriate approach is for the athlete to ask the coach what she needs to do to get more opportunities to play in matches. Parents can best help their athlete by helping her set some goals to achieve more opportunities to play.

When parents have a problem that is specific to their own athlete, we also encourage them first to talk to the coach. We instruct coaches they are not required to justify “coaching decisions,” which include, among other things, specific match decisions (who plays when, who is subbed out and when, etc.). The amount of time any given athlete is on the court is the result of a complex determination, in that coach's opinion, of the athlete's ability, the athlete's potential, the team's needs at the moment, and the team's needs in the future. The coach will not be required to defend his/her thought process or conclusions in making these determinations, and it is not appropriate for a parent to request that. However, we require the coach to be open and accessible in resolving issues about an individual player.

We instruct coaches not to discuss any athlete other than the parent's own, or the actions of any other BSVC coach, unless the other player and the other coach are present.

If you as a parent have a legitimate concern about a coach other than your athlete's coach, or with an athlete other than your own, you need to address the Lead Coach or the Club Director.

Procedure Steps

Specifically, if you as a parent, or your athlete as a participant on a BSVC team, have concerns about our policies or actions, the procedures to follow are, in this order:

1. The athlete should talk to the coach about the matter.
 - If the matter remains unresolved, or if the athlete has reasonable concern that talking to the coach will not resolve the matter, then:
2. The athlete and a parent should talk to the coach.
 - Parents and/or athletes should call or email the coach to schedule a meeting.
 - Meetings need to be at times and locations other than tournaments.

- If a parent approaches a coach during a tournament, we have instructed the coach to refuse to discuss any controversial matter, to refer the parent to the Lead Coach or Club Director, and to walk away from the parent.
 - A 24 hour cooling off period is sometimes required as emotions are high for both parents and coaches in the moment.
 - The recommended time for a parent or athlete to talk to a coach about a problem is a previously arranged time either before or immediately after a scheduled practice. If the matter still remains unresolved, or if the parent has a reasonable concern that talking to the coach will not resolve the matter, then:
3. The parent should talk to the Lead Coach or the Club Director and request a meeting with the coach, the Lead Coach and Club Director.
 - In certain situations, we may ask the athlete to attend the meeting also.
 - Meetings should be previously arranged. Meetings will not be scheduled during or at tournament sites.
 - The Head Coach or Club Director will not second-guess coaching decisions.
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 4. If the parent or the athlete are not satisfied by the action taken by the Lead Coach or the Club Director, they may request, in writing, that the Board of Directors review the matter.
 - The Board may, at its sole discretion, review or refuse to review the matter.
 - The Board will not review coaching decisions, training regimens or skill development.
 - A parent or athlete may appeal to the Evergreen Region if you are on a USAV team. All other programs may appeal through AAU.
 5. In General – We encourage parents to approach us earlier rather than later about concerns they may have. There is little we can do to rectify a situation that is not brought to our attention until the end of the season. It is much better to have open lines of communication about problems as soon as they arise.

Other Grievance Procedures

1. BSVC will not tolerate any hostile, aggressive confrontations between a parent and any official, any other parent, any athlete or any coach, regardless of whether the coach, athlete or other parent is a member of BSVC or not. Violation of this policy may result in BSVC banning individuals who cannot respect these guidelines. In such cases, all team program fees will still be collected.
2. It is inappropriate and undesirable for an athlete or a parent to approach other BSVC parents and athletes to complain about a problem the athlete or parent has with a BSVC coach, about objections to coaching decisions, or about disagreement with an administrative decision.

- This is the single biggest factor in disrupting the chemistry of a team.
 - Asking uninvolved persons to take sides on an issue is unfair to the third parties, to the team and to the club. Competitive team athletics, by its very nature, creates situations where everyone may not be happy all the time. For the psychological health of the athletes and the club as a whole, grievances need to be handled between the parties involved and the decision-makers in the situation, meaning, talk to the coach or talk to the administration.
 - It is detrimental to all persons involved to repeat complaints you hear (or overhear) to other uninvolved parties. By the time a story gets to the third or fourth party, it frequently bears little resemblance to the facts of the situation.
 - It is also detrimental to your athlete and disruptive to her team to complain about the coach, the coach's style or BSVC policies to the athlete or in front of the athlete.
 - If you, as a parent, are unhappy or concerned about these matters, you should address the party in control. If the athlete is the unhappy person, she also needs to address the appropriate party.
3. We strongly encourage any member who is approached and asked to listen to or express an opinion about matters between two other parties in the club to suggest to the complaining party that he or she needs to take the matter up with the specific coach, the Lead Coach or the Club Director, and refuse to listen further.

Sexual or Physical Abuse Policy

BSVC recognizes that all forms of sexual abuse, assault or harassment with athletes are illegal and unethical, even when an athlete invites or consents to such behavior or involvement. Sexual abuse and harassment is defined as, but not limited to, repeated comments, gestures or physical contacts of a sexual nature. BSVC will not tolerate sexual or physical abuse of any of its staff or of participants. BSVC regards the safety of the young athletes entrusted to our care and instruction as our highest priority. We do not tolerate physical behavior that compromises that priority. We watch team activities and interactions closely to try to prevent miscommunications that cause discomfort or any of the athletes or parents.

Reporting Complaints

If you see or experience behaviors by a BSVC employee you believe to be inappropriate, report it immediately to either the Lead Coach or Club Director. All facts will be written down and a file will be started. All complaints will be investigated. Any employee found to be in violation of the sexual and physical abuse policy will be subject to discipline, which may include dismissal. There will be no retaliation against any complainants or witnesses who participate in an investigation of an abuse charge.

General Travel Information

Purpose and Benefits for Out-of-State Travel:

- Provide competitive experiences outside of Montana
- Gauge how our teams compare to the rest of the region and/or country
- Provide athletes with exposure to collegiate coaches
- Teach athletes to be productive team members while traveling in a competitive environment.
- Teach athletes to handle the rigors of a competitive schedule – a must for a college student-athlete.
- Teach athletes time management skills.
- Develop friendships with athletes from different parts of the country.

Practice

We expect all athletes to attend every practice. Only a serious illness enough to keep the athlete home from school or a genuine family emergency is a legitimate excuse for missing practice. Regardless of the reason, if an athlete misses an excessive number of practices, her playing time may decrease.

- If an athlete cannot be at practice, the athlete must call the coach. It is the athlete's responsibility (not the parent's) to reach the coach before the practice starts. Players who do not communicate with their coach about a missed practice, or who miss a practice for an unacceptable reason, will be subject to discipline by the coach.

Injured athletes who can attend school are expected to attend practice to support their team and be available to help where they can, even if they cannot physically participate in practice.

Scheduled practice time is start time. Please arrive early enough to be dressed and completely ready for practice by start time. Nets should be set-up, balls in ball carts, etc. by the start of practice. This usually requires arriving not less than 15 minutes before start time. If an athlete is late arriving for practice, she must report to the coach and explain why she is late. The coach, in his or her sole discretion, will determine if any corrective action needs to be taken.

Practice attire should include kneepads, athletic shoes and proper clothing and equipment. Volleyball shoes are to be worn for practice only, this assures that the shoes last longer and the courts stay cleaner.

Tournaments

All athletes are expected to attend every tournament, both local and travel tournaments. If an athlete cannot be at a tournament, she must inform the coach as soon as she knows

she will be absent. It is the athlete's (not the parent's) responsibility to make arrangements with the coach if she cannot attend a tournament. Failure to attend a tournament or give adequate notice of conflict may be grounds for dismissal from the club.

- Demeanor – Proper demeanor is expected of all club participants (athletes, parents, fans) at all tournaments.
- Uniforms – Athletes will wear the specified BSVC uniform to all tournaments. Uniforms must be clean.
- Athletes are not to wear jewelry, glitter or excessive make-up.
- Transportation – Parents are responsible for providing transportation for their athlete to and from tournament sites. Because of liability concerns, coaches are absolutely prohibited from driving an athlete to or from any practice or competition unless it is an emergency.
- Dismissal – Athletes must stay at the tournament site until excused by the coach.

Officiating

Officiating is the shared responsibility of the entire team. All BSVC athletes are required to help with the line judging, score keeping, score flipping and officiating. You must pay attention, be responsible and wear appropriate clothing as instructed by your coach.

Drug and Alcohol Policy

BSVC adheres to the Evergreen Region Code of Conduct. It is located in the Evergreen Region Participants Handbook. It states as follows:

***“Drug/Alcohol Use: At the time a participant signs the *Participant Code of Conduct*, he/she is considered a member of the Evergreen Region of USA Volleyball. Any violations of the *Participant Code of Conduct* from that time until the end of the participant's season (24 hours a day, seven days a week) will result in the proper sanctions.*”**

Any person attending an Evergreen Region/USA Volleyball function found to be in their possession, use or sale of any alcohol, controlled substance or illegal drug, or contributing to the use, possession or sale of such alcohol, controlled substance, or illegal drug to a minor, shall be removed from participation and attendance of the function or tournament, and removed from the school building, gymnasium, or facility housing the function or tournament. In addition, if the that person is a player, coach, official, team representative, or otherwise a participant, he or she shall also be suspended immediately by the day official and a report will be issued to the Regional Representative, or Regional office, and disciplinary processes shall proceed as noted above. During the investigative period, the perpetrator shall remain suspended from any regional or USA Volleyball sanctioned event(s). Disciplinary action for use, possession or sale of any alcohol or other banned substances shall be in accord with the USA Volleyball Drug Policy Program.”

Any player found in violation of the Evergreen Region Drug/Alcohol Use Policy will be subject to an immediate suspension from BSVC. The suspension will remain in effect until the beginning of the following club volleyball year (September 1, 2011).



Policies and Rules

Policies and rules may be amended from time to time at the sole discretion of BSVC.

1. PARTICIPATION

- 1.1. Non-discrimination. BSVC accepts application for participation from any individual without regard to race, color, religion, ancestry, marital or parental status, sexual orientation, creed, or national origin. Gender is pre-determined for each team. We do not offer any co-ed teams.
- 1.2. Club Acceptance. BSVC will make the sole determination whether an athlete is accepted for participation in the club, the amount of fees payable by the participants of each team, the suspension or expulsion of participants, and all other matters relating to participation in the club. The club may change participation fees and any other charges from time to time.
- 1.3. Assignment to Team. BSVC reserves the exclusive right to assign a participant to a team, to change a participant from one team to another, to assign a coach to a team, and to change a coach from one team to another as it sees fit.

2. FEES AND OTHER CHARGES

- 2.1. Responsible Party. The parent or guardian who signs the participation agreement and the notarized Letter of Commitment and Fee Schedule is liable for any and all fees, dues, and charges for goods and services incurred by the participant. By signing the agreement, the responsible party accepts liability and agrees to be bound by the terms of the agreement. The agreements for all sibling participants, regardless of which parent or guardian signs as the responsible party, will be treated as one account for the purposes of this liability and the ERVA-USAV Membership Hold policy.
- 2.2. Fees. BSVC will determine the amount and payment terms for fees and credit for fund raising amounts for the participant's account. The obligation to pay stated fees is not dependent on the availability of the club's facilities or assignment to a specific team.

Failure by the club to conduct a specific number of practice sessions or to participate in a specific number of tournaments, for any reason whatsoever, will not reduce or suspend the participant's obligation to pay stated fees.

- 2.3. Payment Plans, Late Fees or Returned Item Fees. All participation fee payments are due according to the schedule set out in the included Addendum. A \$30.00 late fee will be assessed to any account if the responsible party fails to make payments within 5 days of the stated due date. In the event a check or credit card draft used to pay fees is returned to BSVC or refused for payment regardless of the reason for refusal, a \$30.00 service fee will be assessed to the participant's account and a cashier's check or money order will be required for all further payments.
- 2.4. Delinquent Accounts. Participants failing to pay amounts due on their account within thirty (30) days of the stated due date will be classified as delinquent and will then become immediately liable for the account balance plus all costs of collection including reasonable attorney fees. Any delinquent account is subject to terms of the ERVA-USAV Membership Hold policy. This policy states that the club can restrict a participant's activities until accounts are made current. All participants having the same parent or parents, regardless of which parent signs this contract as the responsible party, will be treated as one account for the purposes of this contract and the ERVA-USAV Membership Hold policy.
- 2.5. Fundraising. All funds raised in the name of Big Sky Volleyball Club are the exclusive property of the club. All funds raised in the name of the individual are property of that individual and must be used within in one club calendar year (September 1 – August 31 annually). Any money remaining after one year will be put into the general club fund. At times we will have fundraising programs split between the club and the individual.

3. PARTICIPATION TERMINATION

- 3.1. Involuntary Termination. BSVC reserves the right to terminate this agreement at any time that the club, in its sole discretion, determines the participant or the responsible party has failed to comply with any of the rules and regulations adopted by the club, or for conduct the club determines to be improper or contrary to the fundamental purposes of the club or unfavorable to the best interests of the club. INVOLUNTARY TERMINATION of this agreement by the club does NOT reduce or suspend the obligation of the responsible party for the participant to pay all fees and other indebtedness incurred as the result of signing this agreement. A

participant whose account is thirty (30) days in arrears is subject to involuntary termination by the club without further notice.

- 3.2. Voluntary Termination. VOLUNTARY TERMINATION of this agreement by a participant shall NOT reduce or suspend the obligation of the responsible party for the participant to pay all fees and other indebtedness incurred as a result of signing this agreement.

4. LIABILITY WAIVER

- 4.1. Assumption of Personal Risk. Participants, or responsible parties for a participant, expressly agree that a participant's use of the club facilities and involvement in club sponsored activities and events are at the participant's own risk. The club is not liable for any injuries or any damages to any participant arising out of such use, activities and events or subject to any claim, demand, injury or damages whatsoever EXCEPT THAT WHICH IS THE RESULT OF GROSS NEGLIGENCE OR WANTON MISCONDUCT by the club, its assigns, employees, directors or officers.
- 4.2. Assumption of Property Risk. BSVC shall not be responsible for or liable to a participant for articles of personal property damaged, lost or stolen in or about the club facilities or during any club activities or events.
- 4.3. Agreement Not to Sue. Participants, or responsible parties for a participant, expressly AGREE NOT TO SUE the club or its assigns, employees, directors or officers. Participants, or responsible parties for a participant, expressly agree to INDEMNIFY AND HOLD HARMLESS the club, its assigns, employees, directors and officers from any claims made or liabilities assessed against them as a result of the participant's actions.

5. RULES AND REGULATIONS

- 5.1. Non-Inclusive. The rules and regulations included in this agreement and in the Parent/Player Handbook may not be all inclusive. BSVC may make amendments to its rules and regulations from time to time. On all questions regarding the interpretation of and application of BSVC rules and regulations, the decision of the Club Director and the Lead Coach is final.

6. CANCELLATION AND REFUND POLICY

- 6.1. Cancellation. The responsible party may cancel this agreement if:
 - (A) The club goes out of business

- (B) The participant becomes disabled or so severely injured while playing or practicing with the club that she cannot practice or compete for more than 3 months. The responsible party will still be required to pay all incurred costs prior to injury.
 - (1) The participant must provide proof of a disability by furnishing the club with a written statement from a medical doctor certifying the disability.
 - (a) The participant will be readmitted to participate in the club only with a written release from a medical doctor certifying her fitness to participate in club activities.
- (C) In the event of the participant's death.

6.2. Cancellation Notice. To cancel an agreement, the responsible party must send a written cancellation notice to the club at the address noted in 7.1. (A), with return receipt requested.

6.3. Refund. If the club receives a valid cancellation notice, the club will return any unused portion of prepaid fees to the responsible party within 10 business days. The club may retain that portion of the fees or collect that portion of the indebtedness incurred by the participant that is equal to the proportionate value of the service, use of facilities, equipment, registration, and travel fees the participant has already received from the club.

7. PAYMENT TERMS

7.1. Statements. Participants will receive statements of amounts payable for fees and services used by the participant as stated in included Addendum.

- (A) Accounts may be paid with Visa, MasterCard, checks, money orders or certified funds. All credit card payments will incur an additional 3% convenience charge to cover any associated fees. Payment may be mailed to the club at:
 - BSVC
 - PO Box 6442
 - Bozeman, MT 59771

- (B) Any cash payments must be made directly to the Club Director or to a member of our Board of Directors. Please DO NOT MAIL cash.
- (C) Under no circumstances should payment be given coaches. Payments should be mailed in or hand delivered to the Club Director or to a member of our Board of Directors.

- 7.2. Late Fee. A \$30.00 late fee will be added automatically to any account where payment is made more than 5 days past the due date.
- 7.3. Returned Item Fee. A \$30.00 processing fee will be added to an account for a check or credit card draft that is returned or refused for payment and a cashier's check or money order will be required for all future payment.

8. GENERAL POLICY

- 8.1. Appropriate Dress. The club expects all participants to dress and behave in a manner that reflects well on the club at all times. Determination of what this manner is lies solely with the club. The club discourages visible body piercings (other than one ear piercing per ear), or suggestive clothing. The club reserves the right to determine, on an as-encountered basis, what is appropriate behavior and dress and what is not.
- 8.2. Use of Club Intellectual Property. The club reserves the right, at all times and in all situations, to determine how its name, its documents, its graphics and any other of its intellectual property are used, including any duplication or depiction of the club. Among other things, the club does not allow any member to publish anything on the internet or in other media using its name, showing its uniforms, its facility, its staff or its participants, or discussing the club's activities unless the club gives written permission to do so. This includes, but is not limited to, all postings on personal or public interest sites. BSVC may use photos, names, etc. of players/coaches within the club for club promotional items such as website, fliers, posters, etc...
- 8.3. Damages by Participant. BSVC requires any participant damaging property owned by the club or any facility used by the club during practices, tournaments or any other function, to reimburse the appropriate entity for the damages before continuing participation in the club. In some circumstances, the participant may be dismissed from the club in addition to having to make restitution.

- 8.4. Forms Required. All participants must have the medical release form and club participation agreement signed by the responsible party, before they will be allowed to participate in any activity with the club. Any AAU/USAV membership forms and requirements must also be completed on the first day of tryouts. The fee schedule contract must be signed at tryouts.
- 8.5. Inclement Weather. In the event of bad weather, a team representative will call you if practice or competition is cancelled.
- 8.6. Playing Time. BSVC has the philosophy that the amount of playing time for any participant is determined by the participant's performance and is left to the discretion of the BSVC coach. This includes playing time at travel tournaments. We guarantee fair but not necessarily equal playing time on any team or at any event.
- 8.7. Multi-Sport and Multi-Function Athletes. We encourage athletes to participate in school sports and activities. We expect competition to take priority over practices when dealing with time conflicts. Scheduling will be handled between the participant, responsible parties and BSVC coach on a case by case basis. Any athlete missing practice for any reason runs the risk of decreased playing time.
- 8.8. Practice Observation. Practices are open to anyone interested in observing. However, space is sometimes limited for observing, so please limit your visits.
 - (A) Please keep all visiting minors in your immediate sight and under your immediate control at all times. It is too easy for someone to get hurt if they are not paying attention to what is going on at practice or are too young to understand the sequence of actions. It is not possible for us to provide supervision for visiting minors.
 - (B) You may use any chairs already placed in the gym, please do not bring any other chairs into the gym. Do not sit in the bleachers unless they are pulled out. Our space is so limited and all of it is needed to provide a safe area for the athletes to practice. We want to keep an environment that is conducive for practice and safe for the athletes to train.

- (C) Please do not talk to coaches or athletes during practice. Let the coaches coach and the players play.

- 8.9. Parking. During practice or other events, please use designated parking spaces only. Please respect the parking restrictions; observing them is a requirement of our leases with facilities.

9. PRACTICE

- 9.1. Attendance. We expect all athletes to attend every practice. Only an illness serious enough to keep the athlete home from school or a genuine family emergency is a legitimate excuse for missing practice. Regardless of the reason, if an athlete misses an excessive number of practices, her playing time may decrease.

- (A) If an athlete cannot be at practice, the athlete must call the coach. It is the athlete's responsibility (not the parent's) to reach the coach before the practice starts. Players who do not communicate with their coach about a missed practice, or who miss a practice for an unacceptable reason, will sit out at least the first match of the next competition event they attend.

- 9.2. Make Up. We expect athletes to make up practice time missed by coming to practice early, staying after practice or practicing with an additional team, regardless of the reason for missing. The athlete and the coach will determine how and when the time is to be made up.

- 9.3. Injured Athletes. Injured athletes who can attend school are expected to attend practice to support their team and be available to help where they can, even if they cannot physically participate in practice.

- 9.4. Start Time. Scheduled practice time is start time. Please arrive early enough to be dressed and completely ready for practice by start time. This usually requires arriving not less than 15 minutes before start time.

- 9.5. Late Arrival. If an athlete is late arriving for practice, she must change into practice gear, report to the coach and explain why she is late. The coach, in his or her sole discretion, will determine if any corrective action needs to be taken.

- 9.6. Practice Attire. Athletes will wear athletic shorts, t-shirts (cut-offs, tank tops, cut sleeves are not acceptable), kneepads, socks and

volleyball shoes. Shoes should be an athletic shoe used only for indoor sports. This assures that the shoes last longer and the courts remain clean. Hair should be kept up and away from the face.

- 9.7. No food and no chewing gum are allowed in any practice or tournament facility. Any sports drinks must be in a plastic bottle with a secure lid. No other drinks are allowed.
- 9.8. Water. Athletes are encouraged to bring water, in an unbreakable container, to practices and tournaments. Absolutely no glass containers are allowed in any facility.
- 9.9. Schedule. Practice times and days may be changed from time to time, with notice.
- 9.10. Behavior. Horseplay or ball handling in the lobby of practice or competition areas is strictly prohibited at all times in all circumstances.

10. TOURNAMENTS

- 10.1. Attendance. All athletes are expected to attend every tournament, both local and travel tournaments. If an athlete cannot be at a tournament, she must inform the coach as soon as she knows she will be absent. It is the athlete's responsibility (not the parent's) to make arrangements with the coach if she cannot attend a tournament. Failure to attend a tournament or give adequate notice of conflict may be grounds for the club to cancel an athlete's participation agreement.
- 10.2. Start Time. All athletes are expected to be in the gym, ready to warm-up, at the scheduled arrival time. This usually means the athlete needs to arrive 10-15 minutes prior to the scheduled arrival time determined solely by the BSVC coach.
- 10.3. No food and no chewing gum are allowed in any practice or tournament facility. Any sports drinks must be in a plastic bottle with a secure lid. No other drinks may be allowed.
 - (A) Rules of most tournaments allow a tournament director to penalize a team if parents or team fans ignore this rule.
- 10.4. Demeanor. Proper demeanor is expected of all club participants (athletes, parents, fans and coaches) at all tournaments. This includes treating all members of the officiating crew with respect.

10.5. Uniforms. Athletes will wear the specified BSVC uniform to all tournaments. This includes jerseys, spandex shorts and kneepads.

(A) Uniforms must be clean.

(B) Athletes are not to wear headbands, bandanas, jewelry, glitter, or other non-uniform items during practice or competition. Please use discretion when wearing makeup, as excessive facial makeup is damaging to the jerseys.

10.6. Transportation. Parents are responsible for providing transportation for their athlete to and from tournaments. Because of liability concerns, coaches are absolutely prohibited from driving an athlete to or from any practice or competition unless it is a true emergency.

(A) NOTE: Except for the starting times, most tournaments do not follow a set time schedule. Matches will begin immediately after the end of the previous match. Because of this format, it is very difficult to determine exactly when a tournament will end. Expect to play all day.

10.7. Dismissal. Athletes must stay at the tournament site until excused by the coach.

11. OFFICIATING

11.1. Responsibility. Officiating is the shared responsibility of the entire team. All BSVC athletes are required to help with the line judging, score keeping, score flipping and officiating. Except in cases of true emergency, an athlete who has an officiating assignment must stay at a tournament until the assignment is completed.

11.2. Clinics. BSVC will provide clinics each season for scorekeeping and officiating instruction. Attendance for USAV participants is mandatory.

12. TRAVEL

12.1. Purpose. We travel to tournaments to compete, everything else is secondary.

12.3. Demeanor. Athletes will be courteous to and obey all staff members. This includes coaches, chaperones, trainers or any other adults officially traveling with the team. Athletes will behave respectfully to all adults they encounter during a travel trip, whether with our travel party or otherwise.

- 12.4. Permissions. Athletes may not, at any time, leave their hotel room or other team locations without permission from their coach or chaperone. Athletes must travel in threes at all times. Athletes must report any illness, injury or other problem to the coach and chaperone immediately. Room and phone numbers may be given ONLY to members of the travel party.
- 12.5. Cell Phones
The coach or chaperone may manage an athlete's cell phone if use is abused.
- 12.6. Damage. An athlete who damages any property at lodging or playing facility will be personally responsible for damages.
- 12.7. Contraband. An athlete found in possession of alcohol, tobacco or illegal drugs will be sent home immediately at the expense of the responsible party and will be subject to further disciplinary action from the club and region
- 12.8. Penalty. An athlete, who disobeys any travel rule, whether written here or not, may be sent home immediately at the expense of the responsible party. Violation of any travel rule may also result in the athlete being asked to leave the club, depending on the evaluation of the situation by the Lead Coach and the Club Director.